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April 7, 2025

PROCUREMENT CIRCULAR NO. 2019-01, AMENDMENT 3

TO: Office of the Governor, Chief of Staff
Office of the Lieutenant Governor, Chief of Staff
Executive Department Heads
Hawaii State Public Library System, State Librarian

Chief Procurement Officers (CPOs):

Department of Education, Superintendent
School Facilities Authority – Executive Director
University of Hawaii, Chief Financial Officer
Office of Hawaiian Affairs, Chair, Board of Trustees
Hawaii Health Systems Corporation, President and Chief Executive Officer
Judiciary, Administrative Director of the Courts
Senate, President
House of Representatives, Speaker

Counties of Hawaii, Kauai, Maui, and City & County of Honolulu
Executive Branch, Finance Director
Legislative Branch, Chairperson of the County Council
Board/Departments of Water Supply, Manager/Chief Engineer
Honolulu Authority for Rapid Transportation, Executive Director

FROM: Bonnie Kahakui, Administrator 

SUBJECT: Revised Special Item Numbers - General Services Administration (GSA) Schedule 84 Contracts for Security, Fire & Law Enforcement

This procurement circular is amended to allow agencies to use the GSA Schedule 84, Security, Fire & Law Enforcement, for any Special Item Numbers (SIN) that may be used for disaster preparedness, in response to disaster situations and declared emergencies for specific Special Item Numbers (SINs). Please see Attachment A for listings. All conditions outlined in [Procurement Circular 2019-01](#) apply.

As a reminder, the State Procurement Office (SPO) advises each department to exercise pre-planning in deciding which procurements may be submitted for reimbursement by the Federal Emergency Management Agency (FEMA).

The Federal government requires each state to conduct procurement according to their respective state's procurement code and will not reimburse if the department deviates from the code. As a note, the Federal government does not recognize "exemptions".

For FEMA reimbursements, consider the following:

- Contact HI-EMA and SPO to review the solicitation before it goes out to ensure it includes all mandatory requirements.
- Be aware of evaluation and post-award requirements, and documents required for the contract file.
- Use the SPO site as a resource to learn about FEMA Reimbursement and GSA programs to prepare for emergencies. This can be found at www.spo.hawaii.gov. Go to [For State & County Personnel](#) > [Disaster Preparedness & Response Procurement](#).
- Since Counties may have additional procurement restrictions, it is advisable to use the SPO website and the Code of Federal Regulations website at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1> to learn and understand 2CFR200 and FEMA supplementals.

Note: FEMA may not reimburse eligible expenses if procurements do not comply with Chapter 103D, Hawaii Revised Statutes (HRS) and other federal requirements listed under 2 Code of Federal Regulations (CFR) § 200.317 – 326. Therefore, to the extent possible, Chapter 103D, HRS, should be followed.

Questions may be directed to state.procurement.office@hawaii.gov.

Attachment: [Attachment A – Schedule 84 – Special Item Numbers \(SIN\), amended April 7, 2025](#)

PC2019-01, Amendment 3
Attachment A: SCHEDULE 84 - Special Item Numbers (SIN)

Category	Description
332216	Law Enforcement, Firefighting and Rescue Tools, Equipment and Accessories - Includes firefighting and rescue equipment, such as jaws, cutters, axes, shovels, etc. Also includes products related to emergency preparedness and first responder equipment.
332999	Law Enforcement Personal Equipment - Includes all personal equipment related to law enforcement, such as restraints, duty belts, flashlights, weapon scopes, gas masks, etc.
333314NV	Night Vision Equipment - Includes night vision equipment, such as cameras with night vision, etc.
334519	Bomb and Hazardous Material Disposal Metal and Bomb Detection - Includes products necessary for bomb and hazardous material disposal, including protective and detective equipment.
336413	Aircraft Armoring and Helicopter Equipment - Includes aircraft armoring and helicopter equipment.
339920	Target Systems/Target Range Accessories - Includes target systems and target range accessories, such as protective lenses, shooters gloves, hearing protection devices. etc.
465 1000	Wildland Firefighting - Ancillary Supplies and/or Services - Ancillary supplies and/or services are support supplies and/or services which are not within the scope of any other SIN on this schedule. These supplies and/or services are necessary to complement a contractor's offerings to provide a solution to a customer requirement. This SIN may be used for orders and blanket purchase agreements that involve work or a project that is solely associated with the supplies and/or services purchased under this schedule. This SIN EXCLUDES purchases that are exclusively for supplies and/or services already available under another schedule. Special Instructions: The work performed under this SIN shall be associated with existing SIN(s) that are part of this schedule. Ancillary supplies and/or services shall not be the primary purpose of the work ordered, but be an integral part of the total solution offered. Ancillary supplies and/or services may only be ordered in conjunction with or in support of supplies or services purchased under another SIN(s) of the same schedule. Offerors may be required to provide additional information to support a determination that their proposed ancillary supplies and/or services are commercially offered in support of one or more SIN(s) under this schedule.
465 8	Flood Control Equipment Traditional and Alternative Approaches - Includes, but not limited to, all types of traditional sandbagging equipment, supplies and services and non-traditional emergency flood control equipment, supplies and services.
465 9	Medical/Rescue Kits - Including, but not limited to, emergency response kits, field rescue kits and equipment.
465 19	Firefighting and Rescue Tools, Equipment and Accessories - Includes but not limited to Portable Hydraulic and Pneumatic, Jaws, Cutters, Rams and Files, Pulaski tools, Combi tools, Axes, Rakes, Shovels and Handles.

Category	Description
465 22	Breathing Air Equipment, Inhalator Devices, Respiratory Protection Products, Related Support Items and Solutions - SCBA's (self-contained breathing apparatus), Air Compressors, Air Filtering Personal Equipment and Emergency Egress Equipment
567 4	Helicopter Equipment and Products for Search and Rescue and Firefighting Applications - For the transport and delivery of firefighting agents and equipment by Helicopter. Includes but not limited to Chemical Injection Devices, Cargo Nets, Swivels, Lift Baskets, Drop Buckets, and other related accessories.
567 8	Burning Equipment - Flame Throwers, drip torch, aerial ignition equipment.
567 15	<p>Hoses, Valves, Fittings, Nozzles, Couplings and Related Accessories</p> <p>Hoses: includes cotton, cotton-synthetic and synthetic materials; weeping, single jacket, double jacket and hard line design: Attach Hose, operations hoses and supply hose; large and small diameters; with and without couplings; threaded and quick disconnect couplings.</p> <p>Nozzles: includes all types of water and foam nozzles used to shape and control a firestream for firefighting purposes.</p> <p>Valves/Fittings: Includes wye valves, automatic check and bleeder valves, automatic pressure fuel valves, butterfly valves, horseshoe shut-off valves and all types of fittings. Related Accessories: Includes but not limited to reels, all types of couplings, fittings and accessories used to modify hose streams, fixate and mount nozzles, control water streams, etc.</p>
567 99	Introduction of New Products and Services relating to Firefighting and Rescue Equipment
633 25	Footwear. Boots, Insulated, Waterproof, Extreme Cold Weather
633 38	Wildland Fire Fighting Clothing - Personal Protection. Shirts and Pants (BDU's) NFPA 1977 Compliant.
633 39	Wildland Fire Fighting Clothing - Personal Protection. Brush Shirts, Pants, Coats, Jackets, Jumpsuits - NFPA 1977 Compliant. Shirts, Pants, coats, Jumpsuits, coveralls - Flame Resistant. Not NFPA Compliant.
633 43	Wildland Fire Fighting Clothing - Personal Protection. Helmets, Safety, Wildfire - NFPA 1977 Compliant.
633 60	Miscellaneous Undergarments for use with Special Purpose Clothing - Including but not limited to all types of socks, underwear (boxers, briefs, long- underwear, compression wear, etc.) and all types of T-Shirts, etc.
812910	Canine Training, Handling, and Caging Products and Services - Includes canine training and handling equipment, canine search and detection, etc.